

**Minutes of a Meeting of the
Board of Directors of the
Palo Alto Airport Association
(the “Association”)**

4/1/2025

The duly noticed and scheduled meeting of the board of directors of the Association (the “Board”) was held in person at Palo Alto Airport (“KPAO”) and by teleconference. All attendees could hear and be heard.

Attendance (for all or part of the meeting):

Alice Mansell, Andrew Brown, Andrew Pollack, Andrew Swanson, Bob Lenox, Carol Munch, Chris Toeppen, Eli Pasternak, Gerald Barker, Johanna Dolan, John Carlsen, Lloyd Stephens, Michael Mashack, Rick Rairden, Spencer Marks, Wolfgang Polak, and Zack Lenox.

Call to Order

Bob Lenox noted that a quorum was present and called the meeting to order at approximately 19:00. Wolfgang Polak served as Secretary of the meeting.

Administrative Matters

Treasurer Gerald Barker presented a report on the financial status and paid membership of the Association.

The minutes of the March Board meeting were approved unanimously.

Airport Manager’s Report

Andrew Swanson presented the Airport Manager's report, which included the following topics:

- Report from the latest Noise Abatement meeting,
- New ATC verbiage for departure instructions,
- Plans for a new ATC tower, and
- Funding sources for AWOS and PAPI relocation.

Airport Marketing

Andrew Brown described the progress of creating a mailing list for pilots to share relevant airport information and an Association newsletter. John Carlsen distributed some related marketing points.

Bob Lenox noted that there is an ongoing discussion of the Association privacy policy.

Upcoming Events

The Airport Day schedule was confirmed to be Sunday 9/28. An initial planning document from Ben Hochman was distributed.

Carol Munch announced a State-wide DART exercise on 4/26.

The annual member meeting is scheduled for Tuesday, 5/6/2025, 5pm at the terminal. There will be BBQ.

Throughout the foregoing updates the attendees asked questions and engaged in discussion.

Adjournment

There being no further business, the meeting was duly adjourned at approximately 20:17 Pacific Time.

Respectfully submitted by Wolfgang Polak (Secretary).



Wolfgang Polak, Secretary