

**Minutes of a Meeting of the
Board of Directors of the
Palo Alto Airport Association
(the “Association”)**

12/3/2024

The duly noticed and scheduled meeting was held in person at Palo Alto Airport (“KPAO”) and by teleconference at approximately 19:00 Pacific Time. All attendees could hear and be heard.

Attendance (for all or part of the meeting):

Alice Mansell, Andrew Brown, Andrew Pollack, Andrew Swanson, Bob Lenox, Carol Munch, Chris Toeppen, David Pearson, Eli Pasternak, Gerald Barker, Johanna Dolan, John Carlsen, Lloyd Stephens, Michael Mashack, Rick Rairden, Tom Myers, Yaron Ekshtein and Zack Lenox.

Call to Order

Bob Lenox noted that a quorum was present and called the meeting to order. Zack Lenox served as Secretary of the Meeting.

Administrative Matters

Bob Lenox noted at the minutes of the November board meeting (the “Minutes”) had been circulated to the members of the Board of Directors. Upon a motion duly made and seconded, the Minutes were unanimously approved.

Substantive Discussion

Andrew Swanson, with input from Michael Luetgens, presented the airport manager’s report, which included the following topics:

- Receipt of environmental approval for the AWOS installation;
- Installation of solar generation at the airport;
- Takeaways from the Bay Area Airport Managers meeting;
- Increasing awareness about KPAO’s voluntary noise abatement procedures;
- Developments related to the airport safety program; and
- Availability of unleaded fuel.

Gerald Barker provided the Treasurer’s update and reported the value of Association’s account balance.

Bob Lenox and Chris Toeppen then discussed development activities in East Palo Alto.

Next, Andrew Brown discussed community development among KPAO users, the broader Palo Alto population and the systematization of communication channels with key KPAO constituencies.

Throughout the foregoing updates those present asked questions and engaged in discussion.

Adjournment

There being no further business, the meeting was duly adjourned at approximately 20:15 Pacific Time.

Respectfully submitted by:

DocuSigned by:

Zack Lenox

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Zack Lenox (Secretary of the Meeting)