

**Minutes of the  
Palo Alto Airport Association  
(the “Association”)  
Board meeting, 10/1/2024.**

*The meeting was held in-person at Palo Alto Airport and by simultaneous teleconference. All those present could hear and be heard.*

Bob Lenox called the meeting to order at approximately 19:01.

Bob Lenox moved and Andrew Pollack seconded to approve the minutes of the September board meeting. The motion was approved unanimously.

Gerald Barker reported an account balance of \$11,212.36 and 42 paid members.

Ben Hochman reported on Palo Alto Airport Day (“Airport Day”), summarizing an earlier debriefing. The crowd was estimated at over 5,000 and those present discussed how crowd size was estimated. The total expenditures by the Association for Airport Day were \$5,600. Those present discussed aspects of Airport Day that went well, other aspects that could be improved in the future, and ways to implement such improvements. It was noted that the Association received several donations at Airport Day, including \$10,000 from an anonymous donor (which was not included in the reported account balance). Those present also discussed support for Airport Day from Palo Alto Airport and the City of Palo Alto, attendance at Airport Day by certain local dignitaries and other people of note, and other activities observed at Airport Day.

The Association thanked Ben Hochman for managing Airport Day.

There was a general discussion of the recent Palo Alto City Council meeting on long term planning for Palo Alto Airport. Those present discussed the long term planning process thus far, current status of the long term planning process, takeaways from the Palo Alto City Council meeting, input on the long term planning process from various stakeholders, parallels with other airport planning processes with public input, the goals of the Association, role of the airport planning consultants in the long term planning process, communication strategies, timing and next steps in the long term planning process, and related matters. It was noted that the Association needs to operate consistently with its not-for-profit status.

Andrew Swanson and Mike Luetgens reported on the development of Palo Alto Airport’s report on aircraft noise. A general discussion ensued. It was noted that many noise complaints made on the SFO web site are misidentified as being related to Palo Alto Airport. It was also noted that the data from SFO made available to Palo Alto Airport was limited. For example, only the number of complaining households per city is made available to Palo Alto Airport. Those present discussed ways to proactively gather and present data that accurately reflects the impact of aircraft noise from Palo Alto Airport.

Next, Andrew Swanson noted that the AWOS and night instrument approach may be available before the rainy season.

There was then a discussion about encouraging pilot participation in the Association specifically and airport policy matters generally, and ways to increase such participation. Those present discussed email campaigns, engagement with Association emails, engagement with flight school members, ways to increase paid membership in the Association, the size of the Association's email list, comparisons to peer and other organizations, and related matters.

Bob Lenox reported on the results of the fire department hangar inspections.

Tom Myers stated that West Valley Flying Club expects to have 100UL (unleaded) fuel available soon. Those present discussed fuel pricing, infrastructure, availability, and stakeholder concerns about 100LL (low lead) fuel.

Wolfgang Polak moved and Chris Toeppen seconded to adjourn at approximately 21:18.

Present:

Alice Mansell, Andrew Brown, Andrew Pollack, Andrew Swanson, Anthony Difede, Ben Hochman, Bob Lenox, Carol Munch, Chris Toeppen, David Pearson, Gerald Barker, Johanna Dolan, Luke Gray, Michael Mashack, Mike Luetgens, Rick Rairden, Spencer Marks, Terry Miller, Tom Myers, Wolfgang Polak, and Zack Lenox.

Respectfully submitted by Wolfgang Polak (Secretary).