

## **Minutes of the Palo Alto Airport Association Board meeting, 7/5/2022.**

*The meeting was held by teleconference.*

Andrew Pollack called the meeting to order at 19:31.

Andrew Pollack moved and Gerald Barker seconded the motion to approve the minutes of the June board meeting. The motion was approved unanimously.

Gerald Barker reported that the current account balance is \$5899.84. Payment of \$708 for insurance is still outstanding. There are currently 50 paid members. Andrew Pollack suggested to review our insurance needs for next year.

Mike Luetgens provided the airport management report:

- Repairing of taxiway Z is more difficult than expected and the project is currently awaiting delivery of cement.
- An electronic payment system by ProDIGIQ for all leases and tie-downs will be rolled out between mid August and September. Separately, it is planned to use ParkMobile for payment of transient aircraft and vehicle parking at the terminal. The first 8 hours of vehicle parking are free, beyond that there is a daily fee of \$9.
- Tie-down markings in rows V and W will be painted sometime this month.
- The vehicle gate between West Valley FC and Advantage Aviation is being widened for fire access and paving of the driveway will be done “soon”. The missing pavement near the Advantage hangar will be repaired at the same time.
- Tom Meyers suggested larger T's in the run-up area to make them more visible. The airport will consider that.
- The possibility for an IFR holding spot at the run-up area is still being evaluated.
- The water hookup for the wash-rack is waiting for the encroachment permit. Once issued, the work should take one month.
- Coating of the tank for Swift fuel will be done this month. Piping and pumping installation will be done by a new contractor. Contract award should happen within 3 weeks and the work should take 10 days. Conservative estimate is that unleaded fuel will be available by the end of the year.
- In response to association members expressing concern about airport fees Mike Luetgens noted that a fee study will be part of the master plan. The master plan grant money should be available in August and the planning should start in September. There is no guarantee that the fee study will be completed before the next fee increase based on CPI next summer.

Brian Fisher reported (via email) that traffic is up 10-12% over last year. The tower is waiting for taxiway Z to re-open.

Andrew Pollack noted that more volunteers are needed for the airport day. Wolfgang Polak suggested to volunteers may be easier to find if specific job descriptions are provided.

John Carlsen noted that the web site now uses captchas on the contact page. A new SSL certificate will be installed.

The meeting adjourned 20:04.

Present:

Andrew Pollack, Bob Lenox, Chris Toeppen, Eli Pasternak, Erica Ledesma, Gerald Barker, Harry Hirschman, John Carlsen, Johanna Dolan, Kyle Rosenow, Lloyd Stephens, Mike Luetgens, Rick Rairden, Tom Meyers, Wolfgang Polak

Respectfully submitted by Wolfgang Polak (Secretary).